

Requirements to be a FELLOW in CLII:

Summary of Necessary Requirements for Consideration as a Fellows Member:

(The Board of Directors, in its sole discretion, shall admit applicants to Fellows membership.)

Provide written proof of:

1. Completion of a two-day Basic Interdisciplinary Collaborative Practice Training; and
**(see Note 1)*
2. Completion of Skills Training in the form of either:
 - a. a forty (40)- hour mediation training OR
 - b. a thirty (30)- hour training in client-centered, facilitative conflict resolution, of the kind typically taught in mediation training (interest-based, narrative or transformative mediation programs) AND an accumulation or aggregate of fifteen (15) further hours of training in any of the following areas: interest-based negotiation training, communication skills training, collaborative training beyond the minimum twelve hours of initial collaborative training, advanced mediation training or basic professional coach training.
 - c. IF SKILLS TRAINING WAS COMPLETED MORE THAN THREE YEARS PRIOR TO YOUR APPLICATION AS A FELLOW, provide proof that you have mediated at least three cases in the last three years or proof that you have completed a mediation refresher course, in the last three years, entailing at least fifteen (15) hours of training in any of the following areas: interest-based negotiations, communication skills, collaborative training beyond the minimum 12 hours of initial (basic) collaborative training, advanced mediation, or basic professional coach training. and
3. Credentialing in your profession of origin, which means:
 - a. to be a Collaborative attorney, you must have a JD, have a current professional license and be a member in good standing of your profession;
 - b. to be a Collaborative Financial Neutral, you should have one of the following certifications: CFDP or CDFA. In addition, the Financial Neutral should have one of the following: CFA, CFP, CPA, ChFC, CMA, MBA, or EA and be a member in good standing in your profession;
 - c. to be a Coach, have at least a Master's degree or higher in a field of mental health and an active clinical mental health license in Illinois (LCSW, LCPC, LMFT, License as a Psychologist or Psychiatrist) OR have joined the organization before October, 2011 and be a Professional Certified Coach as designated by the International Coaching Federation.

- d. to be a Child Specialist, you must meet all the requirements to be a Coach, have at least Master's degree or higher in a field of mental health, a supervised internship or year-long practice with some work with children, at least two years of full-time experience with children and families or equivalent, three years of professional practice post licensure and 14 hours of specialized education on issues of divorce and children's adjustment to divorce; and
4. Membership in the International Academy of Collaborative Professionals (IACP); and
5. Current professional liability/malpractice insurance; and
6. Payment of dues and processing fee; and
7. Submit a completed CLII Fellows Membership application with all required documentation/verification, which includes a commitment to abide by CLII Principles and Guidelines for Collaborative Practice and any and all CLII requirements including the use of approved CLII forms and protocols. These forms include:
 - Pre-Meeting Checklist
 - First Four-Way Agenda
 - Participation Agreement
 - Comprehensive Financial Statement (for clients)
 - Financial Checklist (for professionals)
 - Debriefing Checklist

Note 1: If you completed your Basic Training more than five (5) years prior to the date you submit your CLII application, you must re-take the Basic Training. If you don't apply for Fellow within the first calendar year after taking Basic Training, you must have six (6) hours of Collaboratively-based continuing education for each subsequent calendar year since Basic Training, with a maximum of twelve (12) hours required. Alternatively, you may re-take the Basic Training.

RENEWAL APPLICATIONS

For renewal purposes, provide:

- (1) a completed renewal application;
- (2) proof that license/certification is current;
- (3) proof of current liability/malpractice insurance;
- (4) renewal and processing fee.
- (5) **CLII'S CONTINUING EDUCATION REQUIREMENTS**

The Collaborative Law Institute of Illinois aims to provide interested parties with referrals to highly trained and therefore well-qualified professionals as they consider using the Collaborative Process in resolving their disputes. To ensure the quality of these professionals, CLII has determined that its Fellows should annually complete trainings to fine-tune and enhance the necessary skills to practice Collaboratively.

- **The continuing education requirement for renewing Fellows is the following:**

- * *To renew in the first calendar year following the year in which a member is approved, the member must provide at the time of renewal proof of the completion of a minimum of six hours of Fellow Collaborative Skills Training ("FCST" – see definition below).*
- * *Starting the second calendar year following the year in which a member is approved, the member must report every other year his or her fulfillment of FCST requirement (minimum of six hours for each year or a total of twelve hours every two years).*

- **Here is some additional information regarding this Requirement:**

"FCST": The Collaborative Law Institute of Illinois sponsors at least two such continuing education trainings every year, one in the spring and one in the fall. These trainings are referred to as "Fellow Collaborative Skills Trainings" (or "FCSTs").

NON-CLII TRAININGS: Instead of attending an FCST, if a Fellow attends a non-CLII sponsored collaborative skills training that he or she wants to use to meet this requirement, CLII asks that the Fellow provides a copy of certificate of completion and an outline for the course. Note that CLII has the discretion to determine whether or not the training meets the requirements. Therefore, it is advisable for Fellows to submit the outline before taking the course.

The following elements are considered by CLII when determining whether a non-CLII sponsored collaborative skills training sufficiently meets this requirement:

- Is the training directly related to the skills necessary for Collaborative Practice?
- Do the skills taught in the training enhance the professional's practice of collaborative law?
- Does the training concentrate on process instead of just substance (e.g. most GAL seminars would not qualify as they usually focus on specific topics instead of process and skills)?
- Is the training interactive?
- Is the training six hours long, not counting lunch and breaks?

Benefits of CLII FELLOWS Membership

1. Fellows members are placed on the CLII website Fellows Membership Directory listing their contact information to facilitate referrals and exposure to clients seeking Collaborative Professionals.
2. Fellows members are provided templates of some CLII forms for use in their Collaborative practice.
3. Fellows members are provided the opportunity to purchase CP Marketing/Promotional Brochures and Materials from CLII and the International Academy of Collaborative Professionals (IACP).
4. Fellows members are eligible for the reduced rate for IACP dues.
5. Fellows can attend any CLII local CP Practice Group meetings.
6. Fellows can attend any CLII general meetings.
7. The opportunity to network with other professionals interested in and committed to Collaborative Practice.
8. Fellows members are placed on the CLII mailing list to stay informed about CLII and CP events.
9. Fellows members may be placed on the CLII's "Fellows" list serve to stay current on CLII happenings and to participate in on-going CP discussions with other CLII members.
10. Attendance at CLII functions that are held periodically throughout the year.
11. Fellows members may apply and be selected to sit on the CLII governing Board of Directors.
12. Fellows receive a discounted Members' fee rate for attendance at CLII-sponsored educational programs.